

# Shared Use / Procurement

- Site Council
- Advisory Committee
- Procurement
- Management Structure

# Site Council

- Composition: PI or designate from each site
- Leader: rotating
- Purpose
  - POC for SI and Consortium Development Awardee
  - Information exchange among sites
- Monthly teleconference
  - (1<sup>st</sup> meeting TODAY @ 12:10 pm)

# Advisory Committee

- Advisory Committee Composition - Each site will have own advisory committee (some members may be on multiple committees, additional external individuals may work on specific cross-cutting Task Groups)
- Focus on development of sites
- Exchange information on proposed membership to find commonalities (needed expertise, travel cost saving) and to approach potential members in a coordinated manner
  - French to collect names, affiliations & expertise by 3/2/01 to distribute to Site Council
  - To be discussed at Site Council Teleconference prior to contacting any potential member (coordinate letters)

# Procurement

- Potential equipment vendors are common among many sites, do the vendors have the capacity to deliver??
- Can cost savings be realized through commonalities (e.g., reduced development costs by purchasing similar non-standard actuators, controllers, where feasible)??
  - Can sites apply cost savings to enhance capabilities, unforeseen expenses? NSF to report
- Specifications should be written to ensure deliverables meet site performance requirements (e.g., change contract language from periodic payments associated with calendar to payment by deliverables and ensure delivery date; SI should provide input to ensure all equipment interfaces with proposed networking demands) NSF to report
- Share information (French to collect by 3/2/01)
  - quotes to look for commonalities (equipment & development costs)
  - Performance specifications (new language)
  - Gantt chart (sites or Tom Anderson) to determine delivery
- Following info exchange, representatives from Site Council and SI representatives should meet with potential vendors

# Management Structure

- Share plan (get resources from individual institutions)